

# PBWORKS

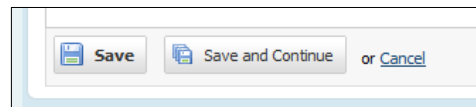
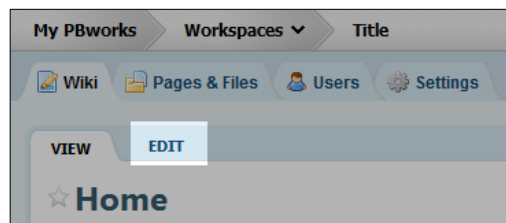
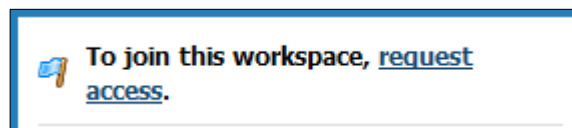
PBWorks is an online workspace. Basic classroom workspaces are free; premium workspaces start at \$99/year.

## In your Classroom, Library, or District

- Encourage student-centered learning. Even young students can build web pages, embed images & video, and post documents.
- Provide access to information sources, book lists, and links to good articles. Have the resources stored for future use.
- Host and share information between students, faculty and staff. Encourage staff development and shared resources across schools.
- Make distance learning more interactive and collaborative, support research teams, and improve inter-departmental coordination.

## How to Post Your Small Group Project

1. Get started by creating an account here: [my.pbworks.com](http://my.pbworks.com) (if you don't already have one). This central home of all your workspaces under your PBworks account.
2. To become a workspace member, look for the Request Access link at the top of the right navigation. Complete the form. The site administrators will approve your membership and set your permission rights.
3. Small Group projects will be housed in the 123VC workspace. Look for the Small Group Projects link under the Main Menu on the left. <http://123vc.pbworks.com/>
4. Edit a page of any workspace, simply click the "Edit" tab while viewing the page (shown right). If you don't see the word "Edit", then you are not logged in under an account at My PBworks that has permission to edit the page.
5. When the page is in edit mode, the editor toolbar will appear, and you can change the text on the page.
6. To Save your changes, click the Save button in the lower left corner of the page.



PBworks also allows you to include tables, images and plugins on pages. You can also link to uploaded documents, other pages, email and weblinks, links. If you are interested in any of these features:

- Click on the **Help** button on the top, right of your workspace.
- On the left navigation, choose **Workspaces**, then **Pages**.
- Additional help topics are listed for you.

