

# Roll Call Script

Prepare for the theme for the roll call each day. The following themes will be used before the simulations. Remind each site that roll call is brief (not a production or skit). Total time per site is 1 – 2 minutes.

- Day 1 Identify Location(Map)/Weather;
- Day 2 Cheer or Theme Clap
- Day 3 Local Trivia
- Day 4 Six Word Summary of Week

## *Elements of a Roll Call*

- Call on the other site(s) in order and check audio and video.
- Be sure to speak clearly when facilitating!
- Audio Tip: Think about how you are hearing the other sites. If both are quiet, then you should turn up the local volume. If one site is quieter than the other site, then the quiet site should get closer to their mic or speak up loudly.

1. **Begin roll call when notified by your site coordinator.**
2. Welcome to all our participating sites. Today our roll call is \_\_\_\_\_. After I call on your site, un-mute your microphone and remember to speak slowly and clearly.
3. (Use the lists below to see the order of sites.)

## **Or if things don't go so well, you might say....**

1. Brown, could you please move closer to the mic (or move the mic)?
2. Burges, we are seeing your ceiling fan. Would you please adjust your camera?

**Guest Speaker Roll Call:** Move quickly through each site to verify they are ready to begin. Total roll call time = ~5 minutes.

## **2016 123VC Sites**

- Burges High School
- Brown Middle School